



February 13, 2020

RE: SEEKING PART-TIME CHILDREN'S MINISTER

Ministry Focus: birth-5<sup>th</sup> grade

Approximate Hours: average 20 per week

Mountain View Christian Church is seeking to add to their ministry team. We are a growing church with an average Sunday worship attendance of 250. Our Wednesday night children and youth programs average about 150, including volunteers.

However, numbers are not our focus. Our focus is to make sure every student in Mountain View knows and loves Jesus.

Our full-time youth minister moved to the role of senior minister in September, leaving the part-time Children's and Middle School minister covering all ages. This would not have been impossible if it were not for our amazing team of volunteers for all age groups.

We have opened this position, to be more effective in building deeper relationships with the children and their families. We are excited about the future of our next generation ministries. Our goal is to have three full time positions in the next five years, God willing.

A more specific job description is attached.

People who have a passion for leading children to Jesus and a servant's heart should submit a resume.

We would like to have this position filled by July 1, 2020.



## Children's Minister

- a. Part-Time (average 20 Hours)
- b. Responsibilities:
  - i. Organize & Train volunteer teachers for:  
Sunday School, Kids Worship, Wee Worship & Team 4:12, Sunday Night Bible studies for Kids
  - ii. Provide curriculum for Sunday School, Kid's Worship, Wee Worship, Sunday Night Bible studies for kids and Team 4:12 for teachers to use. Curriculum may be created, reused or purchased upon approval.
  - iii. Interaction & Teaching
    1. Teach "5<sup>th</sup> Sunday" Sunday School (PreK-6<sup>th</sup> grade) classes
    2. Teach at least 4 months each year of Kid's Worship
    3. Fill in for any substitute needs that are not filled
    4. Welcome Kids on Sunday mornings
    5. Either teach or just connect with TEAM 4:12 kids
    6. Open & Close TEAM 4:12
    7. Possibly teach one of the Sunday Night kids Bible study classes
  - iv. Help facilitate Child Protection Classes.
  - v. Build connections with non-regular parents, especially our TEAM 4:12 families.  
Also, connecting with kids who have missed two-three weeks in a row.
  - vi. Extra Activities
    1. Organize and attend SuperStart, plus fundraise for the event
    2. Other special events for kids to attend like a mini-lock-in, movie night  
(Not necessarily in charge of any outreach that involves kids, like the Carnival or Pioneer Days booth. Should be a part of it, but not responsible for the whole thing.)
    3. Try to attend a one or two sports games or concerts each month.
    4. Attend camp for 1<sup>st</sup>/2<sup>nd</sup> and 3<sup>rd</sup>/4<sup>th</sup> week.
    5. Regularly attend weekly staff meetings.
  - vii. Training
    1. Dedicated prayer and Bible reading time each week.
    2. Seek training and continuing ministry improvement weekly.  
This may include conferences, pod casts, video training, online research.
- c. Characteristics:
  - i. Must have a passion for Jesus, a passion for kids and a passion to help kids get passionate about Jesus.  
Not just a love for Kids. Kids ministry should be his/her greatest passion – what drives them.
  - ii. Be able to have fun and have a joyful personality.
  - iii. Be able to correct behavior without yelling.
  - iv. Be able to make church a safe, welcoming and fun atmosphere.
  - v. Be able to lead adults.
  - vi. Be organized, able to delegate and have great communication skills.
  - vii. Work well with a team of sponsors and staff
  - viii. Be teachable. No one is perfect, but everyone can admit and work on their weaknesses.
- d. Schedule Expectations:
  - i. Ministry is not a 9-5 job. This job requires a flexible schedule. We expect this minister to strive for excellence and continue to improve the ministry.